



# **Yarmouth Community Services**

## **"Creating Community through people, parks and programs"**

### **Job Description – 2019 Summer Recreation Camp Counselor**

#### **Nature of Work**

- Under the direction of the Day Camp Director and YCS Assistant Director, the day camp counselor is responsible for leading and facilitating activities and experiences that are age-appropriate for youth participants in the day camp program. Direct supervision of participants and volunteers.

#### **Employment Period**

- Must be available to work from **June 17, 2019 - August 9, 2019** (*could change pending last day of school*).
- Must be available to work Mon., Tues., Thurs. & Fri.: 8:45am – 3:15pm AND Weds: 8:00am – 3:15pm
- **Must be available to work TWO late-care shifts (3:15 - 5:30pm) and ONE early care shift (7:30am – 9:00am) each week if needed.**
- Camp Counselor pay range: \$11 - \$13 per hour.

#### **Desirable Training and Experience**

- Prior experience with preschool and/or elementary school age children (such as volunteering, tutoring or baby-sitting). Enjoys working with children. Minimum age of 18 years preferred (under age 16 requires a work permit).

#### **Requirements of Work**

- Facilitate, monitor and insure a positive, safe, and fun camp experience for participants.
- Act as a positive role model at all times.
- Plan and direct both small and large group activities as assigned.
- Actively participate and supervise participants in all activities and field trips.
- Be responsive to the needs of participants and able to provide guidance and individual attention to participants when needed.
- Provide positive, age-appropriate and approved discipline techniques when needed.
- Keep supervisors informed of any parental concerns that need to be addressed
- Perform other assigned duties, including (but not limited to): setup, cleanup, monitor, early/late care supervision, etc.
- Attend all scheduled staff meetings, workshops, and trainings.
- Ability to demonstrate and lead sports activities and games.
- Strong verbal communication skills with children.
- Ability to interpret, understand, and effectively carry out oral and written directions.
- Perform other duties and related work as required.

#### **Typical Physical Requirements**

- Frequent standing, bending, sitting, walking, running, and lifting.
- Assist children to dress, tie shoes.
- Assist children to get in and out of bus.
- Assist children with water access and swimming.
- Personal swimming skills.
- Verbal communication.
- Hearing and listening skills.
- Ability to lift up to 50lbs.